1. Airport Shuttle
From airport Munich to hall station Augsburg and back
Tel +49 (0) 8 21, 5 08 34 28

2. Accommodation
Form 16
Regio Augsburg Tourismus GmbH
Schäffergassenstraße 14, 86150 Augsburg
Tel +49 (0) 8 21, 9 02 27-31
Fax +49 (0) 8 21, 9 02 22-45
info@regio-augsburg.de
www.augsburg-urlaub.info

3. Additional stand fittings and equipment
(Form D, E, 5, 7, 8, 19)
Partition walls, doors, curtains, showcases, refrigerators, etc.

4. Addressing visitors
Visitors are only be addressed from the stand in a correct and polite manner. The same applies for the demonstration of equipment.

5. Advertising material / guest cards
Orders via the exhibition management, (Tel +49 (0) 8 21, 5 85 82-70 00)

6. Advertising spaces / flag masts
Advertising spaces inside the exhibition site are available for hire. Prices and locations only on request, (Tel +49 (0) 8 21, 5 85 82-34 00)

7. Audio-visual equipment hire service / light - sound - video
Form 19

8. Bus shuttle service / public transport
The no. 41 tram runs every 15 minutes from Königspalast downtown to exhibition center. For more information about the public transport system to fairground Augsburg please call Tel +49 (0) 8 21, 65 00 58 38.

9. Cash dispenser
In front of hall 7

10. Catering exhibition restaurants / drinks service
Form 18

11. Cleaning
a) General cleaning
The exhibition management arranges the cleaning of the site, halls and passageways. The cleaning company commences final cleaning on the last assembly day at 8:00 p.m. Any cartons, slats, boards, boxes, etc. still in the passageways at this time will be regarded as waste and removed.
b) Stand cleaning
Form 12
PutzStem Gebäudereinigung e.K., is the approved contractor for stand cleaning. If the exhibition stand is cleaned by the exhibitor’s own staff or by a cleaning company not authorized for working on the exhibition site, this work is to be completed by 6:00 p.m. Exceptions to this rule are not possible for security reasons.

12. cloakroom
Foyer hall 1

13. Company signs / addresses
The company name and full address of the exhibitor must be mounted on a clearly visible position on each stand. This information is requested and checked by the approval authority in accordance with § 70b of the trading law (GewG).

14. Compressed air supply
Form H

15. Conference / meeting rooms
Conference and meeting rooms are available in the exhibition center. Please inform us of your requirements, stating the date, number of persons and type of seating.
Tel +49 (0) 8 21, 5 85 82-34 00

16. Confirmation of order - order forms - technical services
No confirmation of order is sent. Correspondence only takes place if individual points to be clarified.

17. Copying service
Messe Shop, between hall 8 and 9

18. Delivery of goods
“Site Regulations / Important Information”, page 2

19. Electrical installations
Form 1 and Form 1a
We recommend the installation of floodlights or spotlights in addition to the general lighting. This increases the promotional effectiveness of your stand. All electrical equipment must comply with the VDE and local electric supply company regulations. Connections to the existing supply network are only to be made by the responsible exhibition civilians. It is recommended that these cables are also appointed for work on the stands. Please use plan 1a to mark the position of the desired connections.

20. Empty containers
Form 10 A and 10 B
Empty containers are not to be stored in or near the exhibition stands and passageways. Empty containers are taken away and stored by the exhibition forwarding agent BTO-Messe-Spedition GmbH or Schenker AG.

21. Exhibition construction services / hire furniture
Ready-to-use stand Comfort and Basic
Extra equipment for ready-to-use stand Comfort and Basic
AfA3 Messe und Ausstellung GmbH
D-86159 Augsburg
Tel +49 (0) 8 21, 9 88 33-70 00
Fax +49 (0) 8 21, 9 88 33-18 99
Form 5, 8, 8
Messebau Pappenfeld Pappenfeldstraße 50 D-82316 Marbach/Gemünden
Tel +49 (0) 8 21, 29 52-0
Fax +49 (0) 8 21, 29 52-19
info@pappenfeld.de
www.pappenfeld.de
Form 7
messemondo GmbH
Messezentrum 1
90439 Nürnberg
Tel +49 (0) 9 11, 40 08 35-0
Fax +49 (0) 9 11, 40 08 35-29
info@messemondo.de
www.messemondo.de
Form 8
SuperSack GmbH
Max-Flicker-Straße 9
92224 Amberg
Tel +49 (0) 7 66, 87 98 57
info@supersack.de
www.supersack.de

22. Exhibition hostess
Form 15 A
Buhl Gastronomie-Personal-Service GmbH
Niederlassung Augsburg
Alfred-Arböck-Straße 9
87758 Augsburg
Tel +49 (0) 8 21, 31 91 70-20
Fax +49 (0) 8 21, 31 91 70-59
augsburg@buhl-gps.de
www.buhl-gps.de
form 15 A
AVANGARDE Experts GmbH
Ansprechpartner: Yvonne Maraschek
Amalthiastraße 19
80339 München
Tel +49 (0) 8 99, 5 40 21 02 80
Fax +49 (0) 8 99, 5 40 21 01 11
experts@avangarde-experts.de
Yvonne.maraschek@avangarde-experts.de
www.avangarde-experts.de

23. Exhibitor’s mail
Exhibitor’s mail is to be addressed to:
Name of event: Incred 2019
Name of recipient:
Hall Stand no.
Messezentrum
87758 Augsburg

24. Fire service
The fire service duty rooms are located in the Schwabenhalle. The fire service carries out inspection tours during the assembly period to check for compliance with the fire prevention and safety regulations. Accurate advance planning of the stand and compliance with the associated regulations enable stand assembly to proceed smoothly and without interruptions.
Please see Form A2 and the Fire Prevention. Measures and Safety Regulations on the price pages. Form A2 must be returned by all exhibitors.

25. First-aid post
The first-aid rooms are located in the Schwabenhalle, administration block, east side. Emergency service 112
Emergency telephone 122

26. Flame-proofing impregnation
Inos International GmbH
Neuensteinerstraße 3/2
74228 Donaueschingen
Tel +49 (0) 7 45 36, 96 59 30
Fax +49 (0) 7 45 36, 96 59 11
info@inos-gmbh.eu

27. Floral decoration and delivery
Floral stand decoration
Blumen Hlawiska
Börmstraße 8
87753 Augsburg
Tel +49 (0) 8 21, 31 10 84
Fax +49 (0) 8 21, 51 11 05
info@blumen-hlawiska.de

9
28. General terms and conditions for exhibiting
   See FAMAS, page 11

29. Hire cars
   Europcar
   Stadtbrunner Straße 99
   BT57 Augsburg
   Tel +49 (0) 8 21, 3 46 51-0
   Fax +49 (0) 8 21, 3 46 51-66

30. Information / central information
   exhibition management, between hall 8 and 9

31. Insurance
   Form 11
   The insurance of exhibition goods, stand equipment and hired objects is recommended.
   The exhibition management offers exhibition insurance to cover the risks during transport and
   for the duration of the exhibition.

32. Meeting-point
   between hall 8 and 9

33. Musical equipment
   Is only to be demonstrated using headphones. See item 41.

34. Order books
   The order forms must bear the name and address of the exhibitor, plus the name and addres
   of the manufacturer if goods are sold for the manufacturer.
   Any violation of this condition disclosed by the exhibition management during a check
   can lead to the stand being closed to protect visitors.

35. Painting, lettering, wallpapering
   Form 4

36. Photographic service
   Fonostudio
   Andreas Brückmaier
   Deluxe Images
   Arnbruckstraße 18a
   BT53 Augsburg
   Tel +49 (0) 8 21, 3 68 68 17
   Fax +49 (0) 8 21, 3 68 58 99
   info@deko-images.de

37. Post office
   Post box is located in front of hall 1.

38. Press office
   according to signage

39. Press releases
   Please send your press releases to the press office, Bucerius Art Research.
   Please co-ordinate dates of press releases with the exhibition management.
   For more information, please contact Mr. SCHUPPER Tel 11 82 3-47.

40. Preparative gas
   The exhibition management must be informed before the start of the event if preparative gas is
   to be used for demonstration purposes anywhere on the site. The complete gas system must be
   registered and inspected at extra cost before it is taken into operation.

41. Public address systems / musical performances / film, slide and video shows
   Audio and visual demonstrations on the stand require the express approval of the exhibi-
   tion management. The musical performance must not exceed a noise level of 85 dBA
   measured at the edge of the stand.
   Musical performances are subject to fees, even if these only serve to support the product
   offered. The exhibitor is to contact the responsible GEMA district office (Gewerbevorsteher
   der musikalischen Ausführung und mechanische Vervielfältigungsrechte).
   GEMA-KundenCenter
   GEMA, 1198 Berlin
   Tel +49 (0) 30 58 58 999
   Fax +49 (0) 30 58 58 795
   kontakt@gema.de
   www.gema.de

42. Rail station - German Railways
   Augsburg main station

43. Security guards / stand guarding
   The exhibition halls and the site are guarded during the official assembly and dismantling
   period and during the event. Your own guards can only be arranged via Form 14.

44. Serving of prepared food and drinks - license
   Form 13
   The serving of food and drinks for immediate consumption must be approved by the ex-
   hibition management and only reusable crockery is permitted. Only then approved by the
   Ordnungsamt: Augsburg is necessary in accordance with § 12 of the catering law. The
   operation of drink dispensing systems is to be registered with the Ordnungsamt: Augsburg
   even if the drinks are served free of charge. The dispensing systems must be inspected
   by an expert. The inspection certificates (forms or operating license) must be sent to the
   Amt für Verkehrssicherung und Marktordnung are to be kept ready for inspection on the
   exhibition stands.
   No license is required for the serving of samples for tasting, i.e., the serving of food and
   drinks for immediate consumption in smaller than the usual commercial portions.

45. Smoking prohibition
   We inform you, that, in case of a smoking prohibition, the current Bavarian law must be
   followed. Within the restaurants and service areas, inside the halls, the non-smoker
   protection law counts.

46. Stecker, trucks, crane trucks
   Please order Form 10A and 10B (Form BTG-Messe-Spedition GmbH and Schürer AG).

47. Stand assembly and dismantling staff
   All employees of companies concerned with stand assembly and dismantling for trade
   fairs and exhibitions must carry their social insurance pass with them for inspection by
   the appropriate authorities (§ 99 para. 2 SGB IV).

48. Stand fascias / Stand partition walls / outside
   Form 5
   If a finished stand or system stand with fascia is not available, it is recommended that a
   fascia will be mounted.

49. Tax refund
   www.bafz-on-line.de

50. Taxi
   Tel +49 (0) 8 21, 3 50 25, 3 63 33 and 1 81 10

51. Telephone lines / Internet
   Form 3 + 3a

52. Toilets
   The use of the toilets is free of charge. They are located in the Schwabenhalle,
   Fryer of hall 7, in hall 3, between hall 3 and 4 and Fryer of hall 6.

53. Traffic control
   Traffic is routed to the exhibition centre from the motorways and all the major approach
   roads by signs bearing the event logo.

54. Transport, forwarding agents
   Form 10A and 10B
   Express parcel: Augsburg railway station,
   Post boxes: and express freight: Augsburg railway station.
   These goods are delivered solely by the exhibition forwarding agent.
   For safety and liability reasons, forklift trucks can only be requested via the exhibition
   forwarding agent.

55. Waste avoidance / waste separation
   Page 2 and Form 6

56. Water supply
   Form 2 + 2a

57. Working platform
   Form C.2